

Contingency Planning

- **What is Contingency Planning?**

- Just in case or emergency plan
- Explores – What... If... scenarios e.g. Covid19, etc.
- When you are unable to care
- Caring may include one or more person(s)
- 2-3 hours or long term
- Needs and Supports required

- **How to get a Contingency Plan done?**

- Alongside Carer Assessment or Stand alone
- HCC ACS 0300 123 4042
- HPFT (Single Point of Access) 0300 777 0707

Contingency Plans

- **Your right:** to have this completed even if you do not want a carer assessment.
- **Requesting a contingency plan:** from the HCC ACS, HPFT or from any other service that offers you a carer assessment. Plan will detail:
 - A contact name and number of someone who is willing to help in an emergency such as a relative or friend
 - Details of the support provided for the cared for person
 - Whether there are any access issues to the cared for person's accommodation
- **Carer Card:** You get this with reference number relating to cared for and date of issue.
- **Changes:** We ask carers to let us know of any changes so that we can update form.
- **Register it:** Can be held by the carer and family at home but better registered with ACS as it can be accessed 24 hours a day
- **Sharing Contingency plans:** Can be shared – with your consent – across multiple agencies. This could include sharing a plan with a GP or Social Care provider.

Contacts & Covid-19

- **Contacts:**

- **ACS** online – www.hertfordshire.gov.uk/services/adult-social-services/carers/planning-for-the-future.aspx
- Emailed to ACS – contact@hertfordshire.gov.uk
- More information available:
- **HCC:** www.hertfordshire.gov.uk/carers
- **HPFT:** (Single Point of Access) 0300 777 0707
- **Carers In Herts:** 01992 586969 or contact@carersinherts.org.uk

- **Covid19 experience:**

- Face to Face v online or phone

Carer Assessment and Contingency Plans

? Frequently Asked Questions ?

- **If my circumstances change can I get another assessment or contingency plan?**

We aim to routinely offer all carers an assessment of their needs every 12 months. However should your circumstances change you can request an assessment of your needs or a review of your contingency plan at **any time**.

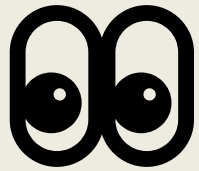
- **What do I do if I need to activate my contingency plan?**

To activate your contingency plan please call the number on your **carers card** which you would have been given when your plan was written – if you no longer have your card please call us on HPFT SPA 0300 777 0707 or HCC ACS.

- **Who provides me with my carers assessment or contingency plan?**

Depending on who you care for will determine which local service is able to provide you with an assessment of your needs. This may not always be the same place that the person you care for will be receiving services.

Contingency Planning Form



LET'S LOOK AT THE FORM TOGETHER



- **Similar in nature** for both ACS & HPFT
- **ACS Form:** Currently being reviewed and any changes Adult Care Services will let partners know.
- **HPFT Form:** Contained as part of the carer assessment form



QUESTIONS